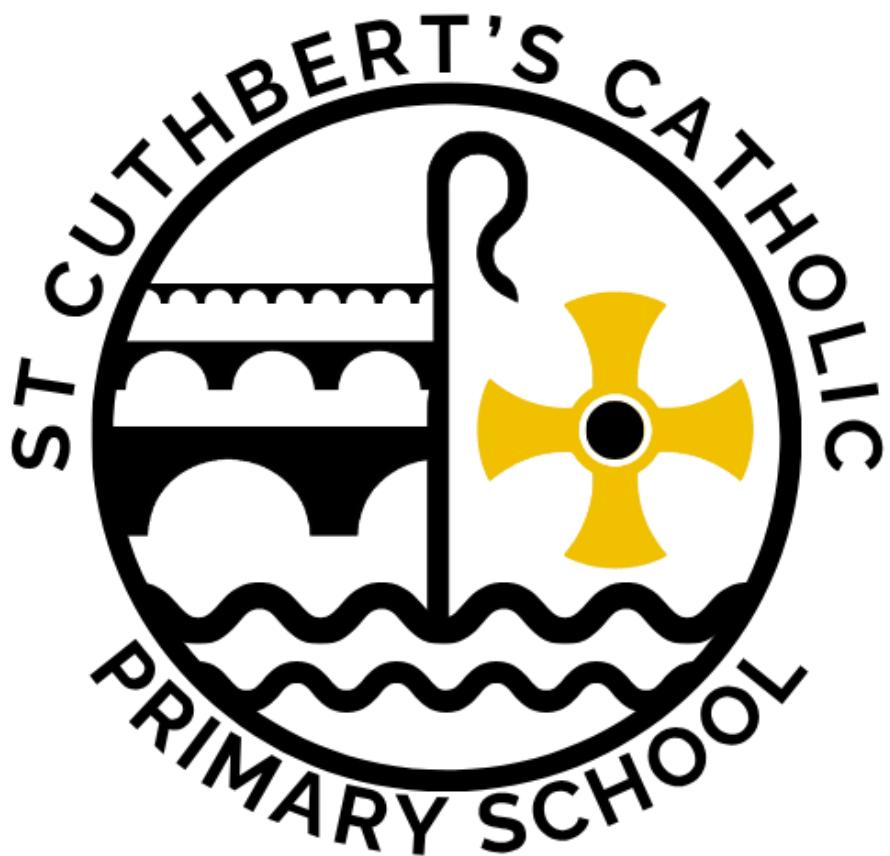


Prayer & Liturgy Policy

St Cuthbert's Catholic Primary School



Policy Title	<i>Prayer & Liturgy</i>
Date of Approval	<i>September 2025</i>
Approved by	<i>St Cuthbert's LGC</i>
Date of next review	<i>September 2027</i>
Name of School	<i>St Cuthbert's Catholic Primary School</i>

Introduction

Understanding Prayer and Liturgy

(From the draft Prayer and Liturgy Directory, September 2022)

In any school there will be a range of prayer and liturgy: classroom prayer, meditation, assemblies, devotions, special services for times in the school year, celebrations of Mass and the Sacrament of Reconciliation. Each form of prayer and liturgy will have its own character dependent on the circumstances, size and age of the group, the place of celebration and its content.

Definition of Terms

Prayer, Liturgical Prayer, and Liturgy form a continuum with silent meditation at one end and a celebration of Mass on a Solemnity of the Church (e.g., Ascension of the Lord) at the other. Of course, there are areas of overlap between the categories.

Prayer	Liturgical Prayer		Liturgy	
Christian meditation	Service of the Word		Sacraments:	
Prayer before meals	Assembly		Liturgy of Hours	Mass
				Penance
Devotions		Benediction		
Prayer	Liturgical Prayer	Liturgy		
Simple structure	Structured (often 4 part)	Taken from official books		
One or two elements	Elements drawn from liturgy	Complex structure		
Balance of familiarity & creativity	Places of Scripture	Many elements		
	Contrasts and creativity	Range of ministry		

In Catholic terminology ‘worship’ is not generally used to name and describe a distinct type of prayer or event. Worship is about living our lives in a way that recognises that everything we have is a gift from God and that everything we do gives glory to God. That, of course, does include prayer but the scope is broader. With that understanding of worship it will be seen that that the purpose of education in a Catholic school is to know and love Christ and to open the vision and imagination of all pupils to the wonder of living in God’s world, and the responsibilities that follow from this.

Under Section 48 of the Education Act 2005 there is a statutory duty to inspect and report on denominational education (that is religious education) and collective worship in schools designated as having a religious character. For this reason, the term ‘Collective Worship’ has been kept as the headline judgement by the Catholic Schools Inspectorate but throughout the framework it is referred to as prayer and liturgy. This model policy addresses the shift in vocabulary and is an interim response to the draft Prayer and Liturgy Directory. When the Directory is published it will contain a model policy which the Diocese of Hexham and Newcastle will adapt for schools.

St Cuthbert's Catholic Primary School Prayer and Liturgy Policy

Mission Statement

'In God's family we love, we grow, we learn'

The Nature of Prayer and Liturgy

Prayer and liturgy in a Catholic school names and celebrates God's presence in our lives. It is concerned with giving glory, honour, praise and thanks to God. It is our loving response, in word and action, to God's invitation to enter into relationship, made possible through the work of Jesus Christ and the witness of the Holy Spirit.

'The celebration of Catholic liturgies and prayers as an integral part of the learning and teaching should enable the school community to become reflective, experience the presence of God and should develop a mature spiritual life.'¹

Legal Requirements

It is a legal requirement that there is a daily 'act of worship' offered for all pupils. This can take place at any time during the school day and can be either a single 'act of worship' for all pupils, or separate 'acts of worship' in school groups. Holding an assembly that includes a prayer, said either by the teacher or everyone present, does not fulfil this requirement. Prayer, liturgical prayer and assembly are distinct activities. They may sometimes form part of the same gathering, but the difference between will always be made clear.

The 'act of worship' is not designated curriculum time under regulations and will not be subsumed under any part of the curriculum, including religious education. Responsibility for arranging prayer and liturgy lies with the Governing Body after consultation with the headteacher.

Parents have a right to withdraw their child from 'Collective Worship'. However, given the importance of prayer and liturgy in a Catholic school, parents and prospective parents will be made aware of the fact that it can never be confined to 'timetabled slots' but may take place in a variety of contexts other than those which are specifically structured, within Come and See RE curriculum.

The Place of Prayer and Liturgy in the Life of St Cuthbert's School

Prayer and liturgy is an integral part of school life and central to the Catholic tradition.

Prayer and liturgy takes into account the religious and educational needs of all who share in it:

- Those who form part of the worshipping community in church;
- Those for whom school may be their first and only experience of church;
- Those from other Christian traditions – or none;
- Those from other faith backgrounds.

¹ Christ at the Centre Rev Marcus Stock, 2005

The Aims of Prayer and Liturgy

Prayer and liturgy in St Cuthbert's School aims to provide opportunities for all pupils and staff:

- To contemplate the mystery of God
- To reflect on spiritual and moral issues
- To explore personal beliefs
- To respond to and to celebrate life
- To experience a sense of belonging and to develop community spirit
- To develop a common ethos and shared values
- To enrich religious experience
- To grow in liturgical understanding and development
- To pray using prayers which are part of the Catholic tradition
- To reinforce positive attitudes
- To participate fully
- To take time out 'to wonder at', 'to come to terms with' and 'to give worth to.'

Principles

All acts of prayer in St Cuthbert's School will:

- Give glory and honour to God;
- Be a quality activity, fundamental to the life of the school and its Catholic character;
- Enable pupils to develop skills so that they can prepare, organise and lead prayer times;
- Give pupils positive liturgical experiences, appropriate to their age, aptitude and family backgrounds in order to prepare them for the liturgical life of the Church.² Celebrations will be appropriate to the age and groupings of the children.

Planning, content and celebration

Prayer and liturgy is planned following a structure with reference to the Church's seasons, Come and See, feast days, the curriculum and significant dates e.g. CAFOD Family Fast Day, Holocaust Memorial Day.

Parish and parents are invited to participate in some celebrations.

A variety of prayer styles will be used appropriate to the age of the children and the occasion.

Staff prayer is led fortnightly and open to all staff, it is led by Father Shaun.

The Timetable of Prayer and Liturgy is as below:

² Directory for Masses with Children, paragraph 9.

Class	Monday	Tuesday	Wednesday	Thursday	Friday
EYFS	Daily prayers in class Teacher led liturgy using age appropriate Mark 10 Mission resources	Daily prayers in class Teacher led prayer based on this weeks' 'Statement to Live By'	Daily prayers in class Whole school worship focusing on Sunday Gospel / Church feast or season led by CM or KD	Daily prayers in class Teacher led prayer and reflection/ Half termly; Whole school Family worship led by year group and families invited	Daily prayers in class Child-led worship in class based on statement /child initiated exploratory learning / End of topic liturgy
KS1	Daily prayers in class Teacher led liturgy using age appropriate Mark 10 Mission resources	Daily prayers in class Teacher led prayer based on this weeks' 'Statement to Live By'	Daily prayers in class Whole school worship focusing on Sunday Gospel / Church feast or season led by CM or KD	Daily prayers in class Teacher led prayer and reflection/ Half termly; Whole school Family worship led by year group and families invited	Daily prayers in class Child-led worship in class based on statement/RE topic/Feast / End of topic liturgy using the 'Let Us Party 2gether' resource
LKS2	Daily prayers in class Teacher led liturgy using age appropriate Mark 10 Mission resources	Daily prayers in class Teacher led prayer based on this weeks' 'Statement to Live By'	Daily prayers in class Whole school worship focusing on Sunday Gospel / Church feast or season led by CM or KD	Daily prayers in class Child-led worship in Using CAFOD planning materials Half termly; Whole school Family worship led by year group and families invited	Daily prayers in class Teacher led prayer and reflection: class prayer journals completed
UKS2	Daily prayers in class Teacher led liturgy using age appropriate Mark 10 Mission resources	Daily prayers in class Child-led worship Using CAFOD planning materials	Daily prayers in class Whole school worship focusing on Sunday Gospel / Church feast or season led by CM or KD	Daily prayers in class Teacher led prayer based on this weeks' 'Statement to Live By' Half termly; Whole school Family worship led by year group and families invited	Daily prayers in class Teacher led prayer and reflection: class prayer journals completed
Staff	Join teacher led liturgy	Join whole school worship	Join teacher led liturgy	Staff meeting & prayer Staff join Year group led family worship	Staff prayer time - all welcome 8:30am

Leading Prayer and Liturgy

As faith leaders of the school, the Headteacher & deputy will lead and support with planning prayer and liturgy in school. The class teachers will lead class prayer and liturgy. Children are taught to plan and lead prayer times according to their age.

Recording

Child-led Prayer and liturgy is recorded using the CAFOD planning sheets. Our key stage 2 pupils each have their own prayer journals. Records of all prayer and liturgy is kept on the school Collective Worship PADLET.

Monitoring and Evaluation

Monitoring activity	Aut	Spr	Sum
	Lesson Observation Prayer Spaces /	Planning	Collective Worship Assessment

	displays	Work Scrutiny	
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Prayer and liturgy is monitored using the prayer and liturgy monitoring form.

Following monitoring, training needs will be identified and outcomes used to inform the school's CSED (Catholic Schools Evaluation Document).

Resources

Resources	Location
Books linked to; <i>bible stories/other faiths/sacraments / bibles</i>	Prayer room
Judaism box & Islam box (various artefacts and resources to support teaching)	Prayer room
Welcome to the Mass (big book)	One in each class
Collective worship class resources	Red box in each class
Prayer & liturgy objects/artefacts/candles	School hall (coloured drawers)
Prayer cloths	School hall (white draws)
Christingle resources	Owl room
CAFOD resources	CW Padlet
Celebrating the Liturgical Year in a Catholic School (info relating to liturgical colours & seasons)	CW Padlet

The learning environment

'Symbols and icons of the Catholic faith when displayed in school and throughout its premises will help the school community and visitors to experience the uniqueness and sacredness of this learning environment'³

Focal points in each classroom and throughout the school will reflect the liturgical season and will reference Come and See topics & the liturgical season. In this way they will be an outward sign of the school's ethos.

Retreats

Our KS2 class will visit Holy Island every Summer term with Father Shaun for a retreat

Other opportunities

Father Shaun regularly visits school to join child-led worship and to lead whole school prayer and liturgies for us

During Lent we send home our 'Travelling Cross' to every family to encourage prayer together

During Advent we send home our 'Travelling Crib' to every family to encourage prayer together

Our older Spiritual Councillors lead 'prayer club' every week during lunchtime

Eucharist

As a school we attend Mass at least every term and usually on these special occasions;

Ash Wednesday

End of the school year

The Coordinator for Prayer and Liturgy

³ Christ at the Centre Rev Marcus Stock, 2005

Mrs Clare McGregor

Policy Monitoring and Review

This policy is monitored by the Prayer and Liturgy Coordinator and is evaluated and reviewed by the whole school staff and governors every two years. The Foundation Governors in particular will play a most important role.

Appendix 1

The Role of the Coordinator for Prayer and Liturgy

- Formulating a written policy for prayer and liturgy
- Ensuring that there is a development plan for prayer and liturgy included in the school development plan
- Ensuring that prayer and liturgy is appropriate to the age, aptitudes and faith backgrounds of pupils
- Ensuring that prayer and liturgy takes account of the religious and educational needs of all who share in it and is rooted in the principles of the 'Directory for Masses with Children'
- Organising themes for prayer times
- Assisting the governors and headteacher to carry out their legal responsibilities with regard to prayer and liturgy including withdrawal from Collective Worship
- Developing staff confidence and expertise e.g. through modelling different prayer styles

Planning, recording, monitoring and evaluating

- Maintaining and developing effective procedures and documentation
- Observing Acts of Prayer and Liturgy and providing feedback
- Informing the headteacher of standards and developments in prayer and liturgy

Communication

- Communicating to members of the school community the significance and content of prayer and liturgy
- Reporting to and consulting with the governors and headteacher regarding matters of concern and development
- Acting as consultant to colleagues
- Encouraging positive attitudes towards prayer and liturgy
- Informing newly appointed colleagues of school policy regarding prayer and liturgy
- Communicating with parents, governors and the parish community
- Liaison with the school chaplain
- Liaison with the Diocesan Department for Education

Professional development/Ongoing formation

- Leading and organising inservice training and ongoing formation for prayer and liturgy

- Attending appropriate in-service courses, reporting back and leading staff training
- Keeping up to date by personal reading

Resources

- Evaluating existing resources
- Developing the resources available for prayer and liturgy including visual aids, artefacts, drapes, music, visitors, leaders, new and relevant books, posters etc.
- Budgeting efficiently

[Consideration should be given to the establishment of a planning group, which might include, the coordinator, the headteacher, deputy, staff, pupils, governors and school chaplain. It would be part of the role of the coordinator to lead this group.]